



NEF Meeting Minutes

Meeting Date: November 14, 2019

Location: Newark Chamber of Commerce Office

Call to Order: 7:10pm

Adjourned: 8:15pm

Attendees: Terrence Grindall, Laurie Marshall, Valerie Boyle, Andrew Klein, Lynne Siebert

Proposed next meeting: December 19, 2019, Location is TBD.

Business

1. Previous Meeting Notes – Circulate for review and approval.
 - Move to approve – Laurie
 - Second – Valerie
 - Approved by voice vote – all
2. Status of Elementary School Band program – read into meeting minutes an email (Nov 12) from NEF Treasurer Jim Carter, who could not be present at the meeting. Synopsis below:
 - We have approximately 32 students in the program. As you may or not know, Rhyanna (our previous instructor) can no longer teach the class. Therefore, we have enlisted our second - Clay Malchik. Clay is a member (clarinet) in the NSW (Newark Symphonic Winds) and has music teaching experience. However, we definitely need a third instructor.
3. Finances – read into meeting notes an email (Nov 13) from NEF Treasurer Jim Carter, who could not be present at the meeting: Synopsis below:
 - We currently have (+/- a dollar or two because of interest earned) \$32,409.95 in our account.

- We have received a Credit Card for the NEF with a max balance of \$5,000. Jim is also setting up bill payments through our online account and is gathering and entering payment information for various suppliers.

4. Fundraising

- Terrence meet with Superintendent Sanchez regarding the NEF. We were asked to speak with Lucia Gutierrez (NUSD School Board Member) as she wants to help the NEF put on an event to raise money for the NEF. The Fremont Bank has stated they will pay for some/all of the event costs. One proposal was to have the event in March or April at the Newark Double Tree (Hilton) with a cash bar. Multiple details are TBD pending the formation of an event planning group co-chaired by Terrence and Lucia.
Andy will reach out to each of the Elementary School Principals to ask if there is one volunteer from each school to be part of the event planning group.
- Candlelighters: Laurie brought in the application, which is also online. She will talk to Jim so it can be filled out – it should be filled out by mid-January to have the best chance of getting funds.

5. Other Business

- The Newark Junior High School Band has been asked to participate in the WWII anniversary festivities in Washington DC in the spring. They are trying to raise \$80,000 to send the band to the event. The NEF members present discussed to pros and cons of helping to fund the event or perhaps taking an active position in the fundraising effort. It was decided that we would not take an active fundraising role and would not contribute to the program at this time. We will reevaluate our decision in February to determine if we would consider making a contribution at that time.

6. Set next meeting date/time for December 18, 2019 at 7:00pm, location is TBD

7. The meeting was adjourned at 8:15pm.