



August 28, 2018 Meeting Minutes

Start time: 6:10pm

Meeting Location: Newark City Hall

Attendees:

Terrance Grindall

Jim Carter

Athena Salazar

Irma Castanda

Betty Cole

Aileen Fox

Andy Klein

Approved Minutes from March 28, 2018

First – Jim

Second – Aileen

Passed by voice vote

President remarks

Jennifer - secretary resigned via email due to family relocating out of the country. The position is open and needs to be filled. Terrence recommended for board **Restructure/Succession planning**. All in agreement, nominations were taken and new board was appointed:

Jim nominated Terrence for President

Second by Aileen

Passed by voice vote

Aileen nominated Andy for Vice President

Second by Betty

Passed by voice vote

Jim nominated Irma for Secretary

Second by Andy

Passed by voice vote

Irma nominated Jim for Treasurer

Second by Terrence

Passed by voice vote

Terrence asked Sean Nan to refer the Newark Branch manager to sit on the NEF board to assist in the Fremont Bank - NEF relationship and possible liasson.

Athena Salazar was invited to join the board. She is an elementary school teacher in Milpitas School District. Has two children in Newark School district, she resides in Newark and is the wife of Marco Perez (former board member). Andy moved to accept Athena Salazar as a new board member. Betty second, all approved. A City of Newark staff member and resident is interested in joining the NEF board - has been invited to attend meetings.

Treasure Update - Irma

Balance \$34,141.83

Checks to Alliance Insurance - \$61



Insurance Information:

Great American Insurance elapsed & we need to pay from Feb. 2018-May 2018

Alliance insurance mailed invoice for \$61 for difference to cover full insurance. Check was signed and will be mailed out.

Summer Elementary Band

Jim – Successful summer program! – Jasper Tran did a marvelous job!

New candidate needed for 2018/2019 school year program – Potential 2018/2019 school year Elementary School Band (EB) instructor - Steve Worley. He is highly interested, just need to get Steve through the District background check, fingerprinted, etc.

Jim emailed Lety & Laura with NUSD to contact Steve Worley to start the process. Additionally, need to determine location, time & date for the practice. Jim to email Lety & Laura again 8/29 to follow up.

Andy - was contacted by Adrian Borsia, who is also interested in teaching EB for 2018/2019 school year. Andy will forward contact info to Betty and Jim to contact Adrian.

Jim emailed Joanne Hong regarding student helpers for EB - we would greatly appreciate their help.

Anthony left behind FUSD music stands. Jim suggested NEF purchase 60 stands @ approx. \$10 ea. for NUSD to keep.

Andy motioned to purchase. Terrence seconded. Passed by voice vote

Additionally, Jasper used a bluetooth speaker to teach and it was very useful. Jim suggested we purchase one for the class. NEF will wait for new instructor. If instructor feels it will be helpful NEF will discuss.

Fundraising

Terrence has mailed funding letters - Irma and/or Terrence will be checking the mailbox.

Terrence managed to have Aloft provide space for NEF Casino night. Possible date in January to be revisited in next meeting.

New Business

- Contracting an Executive Director/Fundraiser

Board is interested in looking into and possibly contracting a commission-based Grant writer. Betty and Aileen to look for and send contacts to Jim.



Next Meeting: Thursday Sept 27th