

## NEF Meeting Minutes

Meeting Date: Aug 10, 2017

Newark City Hall

Start time: 6:06pm

End time: 7:21pm

Next meeting: Wednesday September 6, 6:00pm Newark City Hall

### Attendees:

Terrence Grindall, Jennifer McMenemy, Jim Carter, Andy Klein, Betty Cole, Irma Castaneda, Aileen Fox, Valerie Boyle, Sandy Richert via conference call

Excused: Sean Nand, Marco Perez, Laurie Marshall

- Jim moved to approve the minutes from the previous meeting, Betty Second, all approved.
- Terrence composed a new donation letter. The board went over it and suggested some edits. Terrence will edit the letter
- Sandy suggested we ask local music stores for donations of instruments. The group like the idea of having an instrument drive, possibly have a “drop off” at the info faire. Valerie will talk to the local public storage company to see if we can store the instruments at a low cost. Andy will create a marketing flyer for this drive.
- Betty will follow up with Anthony regarding the start of the elementary band program for the upcoming school year. Will need to pick a date for the info meeting, etc. Betty will contact the Principal at Musick as well to make sure there is still space for the program.
- The NEF board will walk in the parade. Betty will talk to Ramona and let her know what our plans are. Irma is going to fill out the application, Jennifer will write up a bio for the announcers.
- Jennifer will have t-shirts made for the parade with the NEF logo on them.
- Update from Irma: our acct bal is \$20,121.49. Jim suggested that we keep an accounting of the funds going out to the district for the EB program, and cross reference it with the expenses. Will need to pay the district \$1,041.61 for outstanding 2015/2016 expenses invoice.
- Jim will come up with a rough estimate to how much the band program will cost this school year so the NEF can determine how much each elementary school will receive for a Science Camp Donation.
- Jim has a question about insurance for the NEF. He has determined that we may need to add liability insurance. We can revisit this in the spring when our policy comes due.

- Betty asked Valerie if the elementary band can play at the Chamber holiday party. Will talk about it further at the next meeting.